

South Hams Overview and Scrutiny Panel



Title:	Agenda										
Date:	Thursday, 27th August, 2015										
Time:	10.00 am										
Venue:	Cary Room - Follaton House										
Full Members:	<p style="text-align: center;">Chairman Cllr Saltern Vice Chairman Cllr Wingate</p> <p><i>Members:</i></p> <table><tr><td>Cllr Baldry</td><td>Cllr Horsburgh</td></tr><tr><td>Cllr Barnes</td><td>Cllr May</td></tr><tr><td>Cllr Blackler</td><td>Cllr Pennington</td></tr><tr><td>Cllr Brown</td><td>Cllr Pringle</td></tr><tr><td>Cllr Hawkins</td><td>Cllr Smerdon</td></tr></table>	Cllr Baldry	Cllr Horsburgh	Cllr Barnes	Cllr May	Cllr Blackler	Cllr Pennington	Cllr Brown	Cllr Pringle	Cllr Hawkins	Cllr Smerdon
Cllr Baldry	Cllr Horsburgh										
Cllr Barnes	Cllr May										
Cllr Blackler	Cllr Pennington										
Cllr Brown	Cllr Pringle										
Cllr Hawkins	Cllr Smerdon										
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.										
Committee administrator:	Member.Services@swdevon.gov.uk										

- 1. Apologies for Absence**
- 2. Minutes** **1 - 10**

to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Panel held on 9 July 2015;
- 3. Urgent Business**

brought forward at the discretion of the Chairman;
- 4. Division of Agenda**

to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
- 5. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting;
- 6. Public Forum** **11 - 12**

A period of up to 15 minutes is available to deal with issues raised by the public;
- 7. Executive Forward Plan** **13 - 58**
 - (a) Devon Home Choice and Local Allocations Policy Review** - to consider a report that makes recommendations to Executive in relation to the South Hams District Council Local Allocation Policy (Please note that Appendix 2 to this report is only available via weblink due to the size of the document);

Note: If any Member seeks further clarity, or wishes to raise issues regarding any future Executive agenda item, please contact Member Services before **12 noon on Monday, 24 August 2015** to ensure that the lead Executive Member(s) and lead officer(s) are aware of this request in advance of the meeting.
- 8. Maritime and Coastguard Agency Update** **59 - 62**

to consider the letter of response to the Chairman from the MCA

	<i>Page No</i>
<p>9. Follow-Up Report on South Hams Citizens Advice Bureau Service Level Agreement</p> <p>to consider a report that makes recommendations to the Executive regarding the South Hams CAB Service Level Agreement</p>	63 - 122
10. Transformation Programme Monitoring	
11. Customer Services Stats Update	123 - 124
<p>12. Ombudsman Update and Annual Review Letter</p> <p>to consider a report that sets out and reviews the Ombudsman's Annual Letter and asks Members to consider what corporate lessons may be learnt</p>	125 - 138
<p>13. Task and Finish Group Updates:</p> <p style="padding-left: 40px;">(a) Performance Measures; and</p> <p style="padding-left: 40px;">(b) Dartmouth Lower Ferry.</p>	
<p>14. Draft Annual Work Programme 2015/16</p> <p>to consider items for programming on to the annual work programme of the Panel, whilst having regard to the resources available, time constraints of Members and the interests of the local community</p>	139 - 140